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**EG&G ROCKY FLATS****INTEROFFICE CORRESPONDENCE**

DATE: October 28, 1993

TO: D. W. Ferrera, Maintenance and Plant Support, Bldg. 131, X5008

FROM: N. M. Hutchins, Environmental Restoration Management, Bldg. 080, X8540

SUBJECT: RECENT CONSTRUCTION ACTIVITIES AFFECTING OPERABLE UNITS 8 AND 13 - NMH-569-93

Ref: J. K. Hartman ltr (11739) to N. M. Hutchins and D. W. Ferrera, Construction Activities in the Vicinity of Individual Hazardous Substance Sites at the Rocky Flats Plant, October 20, 1993

The above referenced letter describes construction activities by EG&G Rocky Flats, Inc. Plant Services involving improper ditch clean out where soil was spread beyond the confines of the ditch south of Central Avenue between 4th and 7th Streets. In the letter the Department of Energy, Rocky Flats Office (DOE, RFO) requested four items from EG&G Rocky Flats summarizing the activities involved during the clean out of the ditch. The summary was requested to be delivered to DOE, RFO on October 25, 1993. EG&G Rocky Flats Environmental Restoration Management (ERM) has taken responsibility for this action item and will require the support of EG&G Rocky Flats Plant Services. ERM's Remediation Project Management (RPM) group submitted an extension request to DOE, RFO changing the due date from October 25, 1993, to November 11, 1993. RPM will coordinate with Plant Services to meet the revised deadline. Plant Services is required to provide the following information to RPM by close of business Wednesday, November 3, 1993.

- 1) Field documentation of the clean out of the ditch along Central Avenue north of tank 221. This should include any shift supervisors' reports, field supervisor reports, etc.
- 2) A copy of the Integrated Work Control Program that was used for the ditch clean out.
- 3) Standard operating procedures or checklists that may have been used prior to initiating the ditch clean out efforts.

Also, RPM will need to have a single point of contact from Plant Services assigned to this effort. RPM will require the name of this contact before close of business on Monday, November 1, 1993. Additionally, RPM will require Plant Services to attend a meeting with representatives from RPM and Environmental Operations Management for review of the responses to DOE, RFO's request.

If you have any questions or require additional information regarding this matter, please contact me, or B. D. Peterman of Remediation Project Management at extension 8659.

BDP:dqi

cc:

M. C. Broussard
W. S. Busby
N. S. Demos
M. F. McHugh

B. D. Peterman
R. B. Wilkinson
ERM Records Center (2)

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